

Tomlinscote School & Sixth Form College

A Specialist Language College



22 June 2017

Dear Parents/Carers,

Re: German Exchange 2017 – Parents' evening Tuesday 27th June 2017

We will be holding a parents' information evening on Tuesday 27th June at 6pm in The Bee Hive. We would be very grateful if you could complete the attached reply slip and return it to Mrs Lee in the Languages Office (B1.3) as soon as possible to confirm your attendance.

In the meantime, I am attaching a copy of the itinerary for your information and to help you start making plans for the visit. I will go through this itinerary in detail at the meeting.

We look forward to meeting you on Tuesday 27th June.

Yours sincerely

Mrs R Savochkin
Head of German Department

*Executive Principal: Mr I M Hylan MA BSC
Tomlinscote Way, Frimley, Surrey GU16 8PY*

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Reply Slip
German Exchange 2017 - Parents' information evening

Name of son / daughter.....

Tutor group.....

1. I / We can / cannot* attend the German Exchange 2017 parents' information evening at 6.00 pm on Tuesday 27th June 2017.

*Please delete as appropriate.

2. **Complete this section only if unable to attend:**

I have asked..... (Name of parent) to take notes on my behalf.

Signature of parent / guardian.....

Date.....